

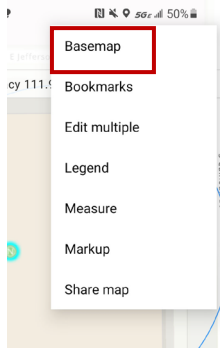
If editing attachments: Select the attachment and press the ellipsis in the upper right corner of the file to rename, remove or resave it. Tap the checkmark in the upper right corner to save.

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## Offline

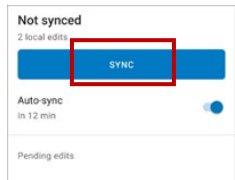
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The Initial Damage Assessment application is fully functional without internet access.



To access the “offline” map press the ellipsis in the upper right corner and choose Basemap. Upon displaying the Basemap options, select On Device. Select LCMSM (towards the bottom) and continue with the Assessment.

Sync data collected offline when you have connectivity. If there are pending edits tap Sync and wait for the sync to complete.



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## Who We Are

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The Tallahassee- Leon County Geographic Information Systems is a joint inter-local agency formed in 1990 between the Leon County Board of County Commissioners, City of Tallahassee, and the Leon County Property Appraiser's Office.

*For more information or help with this application visit*

Use Your Camera



To Scan



TLCGIS  
301 South Monroe St.  
Tallahassee, FL  
32301



# IDA

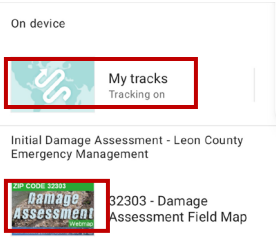
Initial Damage Assessment  
Quick Start Guide

<https://webeocregion2fl.org/>

## Getting Started

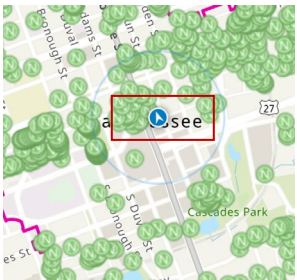


Tap **Field Map Icon** to enter the Field Map gallery.



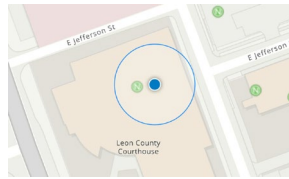
On the maps page, Tap the map thumbnail that corresponds with the zip

code you were assigned. Tracker should already be enabled check the toggle above the list of maps and turn on **My tracks** if applicable. For tracking duration choose **Until switched off**

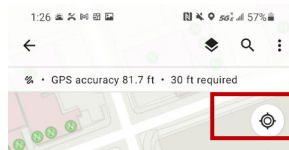


The application will automatically display your location.

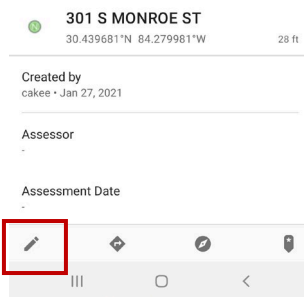
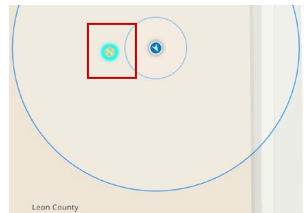
## Collection Process



To magnify a specific target simply touch it with two fingers and spread them apart.



You can check the accuracy of your GPS by tapping on the location icon.



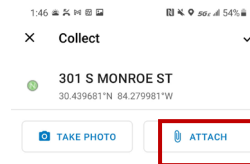
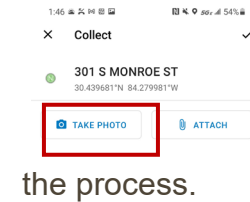
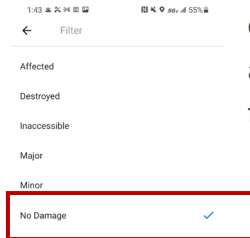
By pressing the green icon, you will see the editing form along with the address of the point. Press the pencil icon to begin. Fill out as much information as possible via the form.

To magnify a specific target simply touch it with two fingers and spread them apart.

You can check the accuracy of your GPS by tapping on the location icon.

By pressing the green icon, you will see the editing form along with the address of the point. Press the pencil icon to begin.

Choose the level of structural damage. The application defaults to No Damage.



## Edit Overview

Tap the icon to view more details of the feature to edit.

If editing attributes tap the green icon to access all the available operation options (copy, edit, delete, zoom to, directions to).

Change a field by tapping on it, then tap the check box in the upper right corner to save it.

